

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs****Responses to Queries of Bidders**

S. No.	Clause Number of RFP	Query	Response
<b>Invitation for Proposals</b>			
1	1.1.4	The Clause states that - "Additionally, data can be sent to the central office on timely basis for undertaking the analysis and report writing. The responsibility of empanelled agency will be to upload the data on their central server for further processing and analysis." Further, it is mentioned in the TOR: "DMEO is seeking to empanel qualified and eligible organizations, who can be invited to conduct qualitative and quantitative surveys as part of Monitoring and Evaluation (M&E) studies conducted regularly by DMEO". On the other hand, it is mentioned in the TOR that: "The Survey Institution shall be responsible for data collection, data processing, data scrutiny, data validation, data analysis etc. of all collected data." Based on the above statements, we request you to clarify if the scope of services include only the qualitative and quantitative surveys or also data processing, analysis and developing the final evaluation reports.	Please refer to RFP Schedule-1 Clause 3 which is clear and self-explanatory. No change is contemplated.
2	1.1.6	If an institute is already empanelled with NITI under SAMAVESH, is this registration still necessary?	Please refer to RFP Clause 1.2 which is clear and self-explanatory. No change is contemplated.
3	1.1.6	Can we apply for empanelment in any specific region or state in particular?	Please refer to RFP Clause 1.1.6 read with Clause 3.2 which is clear and self-explanatory. No change is contemplated.
4	1.1.6	We are doing in South India and can we apply for south region in empanelment?	Please refer to RFP Clause 1.1.6 read with Clause 3.2 which is clear and self-explanatory. No change is contemplated.
5	1.1.6	Can the applicant be applying for select sectors or select geographical regions?	Please refer to RFP Clause 1.1.6 read with Clause 3.2 which is clear and self-explanatory. No change is contemplated.
6	1.2	would you consider empanelment with other Government departments or agencies?	Please refer to RFP Clause 1.2 which is clear and self-explanatory. No change is contemplated.
7	1.10 Pre-Proposal Conference	As far as we understand, the date, time, and venue of the Pre-Proposal Conference will be announced on the NITI Aayog and DMEO websites. Applicants should register till one day before the Pre-proposal Conference by submitting the names and contact information for organizational representatives who will be participating. Is it conceivable for us to understand the mode (online or offline) of the Pre-Proposal conference in advance so that we can plan accordingly?	Please refer to the Corrigendum I of the RFP with regards to Clause 1.10

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8	2.1	Our firm was earlier a Sole Proprietorship which converted to Pvt. Ltd last year... Can we submit a certificate or some other document to this end?	Please refer to RFP Clause 2.1 which is clear and self-explanatory. No change is contemplated.
9	2.1.1	If the proposal for this call is submitted as a sole bidder, will the empanelled organization be allowed to build a consortium during the bidding stage of a specific project. The scope of services may vary depending on the different states/UTs in future.	Please refer to RFP Clause 2.1.1 which is clear and self-explanatory. No change is contemplated.
10	2.1.1	Is it possible to apply with another partner as the Joint Venture ?	Please refer to RFP Clause 2.1.1 which is clear and self-explanatory. No change is contemplated.
11	2.1.1	if Joint Venture allowed, can we add partner credentials, Financials in the technical proposal ? For evaluation , Whether both of the companies' credentials like Experience , Financial and related with proposal may taken or not.	Please refer to RFP Clause 2.1.1 which is clear and self-explanatory. No change is contemplated.
12	2.1.1	Is it having any percentage for considering the credentials ( Like Lead partner 50%, associate partner50% )	Please refer to RFP Clause 2.1.1 which is clear and self-explanatory. No change is contemplated.
13	2.1.1	As the proposal allows for submission in a consortium of members as well, we request clarity on the marking criteria for evaluation. Will the credentials of all members of consortium be considered for evaluation or only those of the Lead Member? If both are considered, would there be equal weightage of marks awarded to the other consortium partners as compared to the Lead Member of the Consortium.	Please refer to RFP Clause 2.1.1 which is clear and self-explanatory. No change is contemplated.
14	2.1.1	For JV , are u take both of the agencies credentials like experience , financials etc or lead consultant only	Please refer to RFP Clause 2.1.1 which is clear and self-explanatory. No change is contemplated.
15	2.1.4 Professional Personnel	As we understand it, following empanelment and subsequent award of a Project, the Survey Institution is required to create a multi-disciplinary team (the "Survey Team") to carry out the Project following the Project RFP's Terms of Reference. The Survey Team for the Project is comprised of key personnel and other Professional Personnel who will carry out their tasks as outlined in the RFP. Is it permissible for the agency to suggest a higher or lower number of Professional Personnel?	Please refer to RFP Clause 2.1.4 read with 2.14.6 which is clear and self-explanatory. No change is contemplated.

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16	2.1.4 Professional Personnel	We would like to know if we can propose our global experts to the list of professionals that we propose? 2. Additionally, is the agency expected to share the name of the key personnel on payrolls during the empanelment stage?	Please refer to RFP Clause 3.1.3 read with Annexure-1 Form-6 which is clear and self-explanatory. No Change is contemplated
17	2.1.4 Professional Personnel	<ul style="list-style-type: none"> <li>Senior Data Analyst- kind request to reduce the minimum work experience from 5 years to 3 years</li> <li>Supervisor- kindly request to accept Masters in any discipline</li> </ul>	Please refer to RFP Clause 2.1.4 which is clear and self-explanatory. No Change is contemplated
18	2.1.4 Professional Personnel	Page 17: Does the other professional personnel qualification for Supervisor & Investigator include Social Sciences as a related field?	Please refer to RFP Clause 2.1.4 which is clear and self-explanatory. No Change is contemplated
19	2.1.4 Professional Personnel	Please clarify length of relevant professional experience ? Is it only experience for M&E projects by a professional or can include additional multidisciplinary projects undertaken, management and sectoral projects, field investigations, lab investigations, various kinds of surveys etc.	Please refer to the Corrigendum II of the RFP with regards to the Clause 2.1.4.
20	2.1.4 Professional Personnel	Key personnel upto Field Manager need to have a Masters Degree, supervisors and investigators need to be graduates - in economics, statistics, etc. How feasible / stringent in this? What of personnel who are immensely experienced in their respective roles, but do not hold say a Masters degree?	Please refer to RFP Clause 2.1.4 which is clear and self-explanatory. No Change is contemplated
21	2.1.4 Professional Personnel	We understand that list of professional personnel required is indicative and shall only apply during project specific RFPs issued to only Empanelled agencies. Please confirm that no CVs are to be submitted for evaluation at the empanelment stage and this RFP.	Please refer to RFP Clause 2.14.2 read with Appendix-II form-3 which is clear and self-explanatory. No change is contemplated.
22	2.2.1	if the assignment done for Gol and do we have any relaxation? particularly for non-profit institutes?	Please refer to RFP Clause 2.2.1 which is clear and self-explanatory. No change is contemplated.
23	2.2.1	Is it having any preference if registered under MSME?	Please refer to RFP Clause 2.2.1 which is clear and self-explanatory. No change is contemplated.
24	2.2.2 (A) Technical Capacity	Is it possible to apply private limited company in the empanelment?	Please refer to RFP Clause 2.2.2 (A) which is clear and self-explanatory. No change is contemplated.

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25	2.2.2 (A) Technical Capacity	Clause 2.2.2. (A) states the technical capacity - Eligible Assignments should have included 3 (three) household surveys and at least 2 (two) establishment surveys. Is it mandatorily household and establishment surveys or the Facility Surveys, Key Informant Interviews and Focus Group Discussions will also be considered under the eligibility criteria. Please confirm.	Please refer to RFP Clause 2.2.2 (A) read with 3.1.4 which is clear and self-explanatory. No change is contemplated.
26	2.2.2 (A) Technical Capacity	Individuals are not eligible to participate in this RFP because we understand that the applicant must be a legal organization under applicable laws. Furthermore, the applicant must have completed a minimum of five eligible assignments in the six years before the PDD, of which at least three eligible assignments must have included household surveys and at least two eligible assignments must have included establishment surveys. Is it necessary to submit all of the assignment documents as evidence, or would a letter from the relevant client for every eligible assignment, together with the technical, suffice? Please elaborate on this.	Please refer to RFP Appendix-I Form-8 which is clear and self-explanatory. No change is contemplated.
27	2.2.2 (A) Technical Capacity	Can an individual having prior experience in monitoring and evaluation as an employee expect any inclusion for the given survey plan	Please refer to RFP Clause 2.2.2 (A) which is clear and self-explanatory. No change is contemplated.
28	2.2.2 (B) Financial Capacity	Considering the technical nature of the assignment, we request you to increase the minimum revenue to Rs 20 crore	Please refer to RFP Clause 2.2.2(B) which is clear and self-explanatory. No change is contemplated.
29	2.2.2 (B) Financial Capacity	Provided that the purpose of empanelment is to support DMEO in conducting in-depth evaluations based on complex data, it would be logical to shortlist large and competent organizations having a considerable turnover to showcase. Therefore, the suggestion is to increase the minimum turnover to Rs. 10-25 crores per annum to elicit responses from high performing organizations to the RFP	Please refer to RFP Clause 2.2.2 (B) which is clear and self-explanatory. No change is contemplated.
30	2.2.2 (B) Financial Capacity	We understand that the minimum eligibility criteria for past 3 FY has to be on average INR 1 Crore. Ours falls shorter of this criteria due to impact of COVID and delays in assignments etc. We kindly request your offices to consider INR 50 lac as the minimum turnover criteria	Please refer to RFP Clause 2.2.2 (B) which is clear and self-explanatory. No change is contemplated.

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31	2.2.2 (B) Financial Capacity	What should be understood by the term professional fee (1cr)? Fee received as salary of key professionals or the project budget as whole?	Please refer to RFP Clause 2.2.2 (B) which is clear and self-explanatory. No change is contemplated.
32	2.2.2 (B) Financial Capacity	It is requested that eligibility criteria of turnover/revenue should be waived off. If required marks may be allotted on the parameter of turnover/revenue.	Please refer to RFP Clause 2.2.2 (B) read with 2.2.1 which is clear and self-explanatory. No change is contemplated.
33	2.3 Conflict of Interest	If there are other M&E assignment RFPs issued by DMEO which are beyond the scope of this empanelment, can the empanelled agencies be able to apply for those RFPs or will it be a conflict?	Please refer to RFP Clause 2.3 which is clear and self-explanatory. No change is contemplated.
34	2.3 Conflict of Interest	We believe that this is to be read in conjunction with Schedule 5 where the client allows the agency to provide services to other Clients as long as we maintain Chinese walls and/or different engagement teams.	Please refer to RFP Clause 2.3 read with Schedule-5 Clause-5 which is clear and self-explanatory. No change is contemplated.
35	2.9.3 Cessation of rights and obligations	We request your confirmation that these 2 Clauses will not be applicable in perpetuity and hence may be deleted	Please refer to RFP Clause 2.9.3 which is clear and self-explanatory. No change is contemplated.
36	2.10 Clarifications	Will the clarifications be sent on email or be uploaded on DMEO website/PPP portal?	Please refer to RFP Clause 2.10 which is clear and self-explanatory. No change is contemplated.
37	2.14 Technical Proposal for Empanelment	The RFP mentions personnel such as Lead, Investigators etc. Do we have to provide CV for them? Or simply a summary? As each assignment later on post empanelment may require different kind of expertise. Please clarify if CV for the team members asked are to be submitted or Summary will suffice. In case CVs have to be submitted are there any set format for the same?	Please refer to RFP Clause 2.14.2 read with Appendix-II form-3 which is clear and self-explanatory. No change is contemplated.
38	2.16.1	According to our understanding, the Applicants must submit the Proposal electronically, with all pages serially numbered and an index of submissions. Each page of the submission must be digitally signed by the Applicant's Authorized Representative following the RFP's requirements. Though the RFP summarizes everything, it just adds to the ambiguity; therefore, a checklist that clarifies what forms and supporting documents to be presented with the Technical Proposal for Empanelment would be beneficial.	Please refer to the Corrigendum II of the RFP with regards to the Clause 2.22.3 (a).

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39	2.16.2	We understand that the agency is expected to submit the following online and offline, Please let us know if our understanding is correct: 1. Online on CPP Portal (Softcopy submission): a. Excel Form-2,5,6,7,8,9 b. Scanned copies for Form-1,2,3,4,5,6,7,8,9,10 signed duly by authorized signatory c. Supporting documents d. None other than a,b,c are required to be submitted online 2. Offline, via Speed post to Shri Raj Pal Singh (Hardcopy submission): a. Power of Attorney b. Bid Security Declaration Form-c. None other than a, b are required to be submitted offline	Please refer to the Corrigendum II of the RFP with regards to the Clause 2.22.3 (a).
40	2.16.3	According to our understanding, the original documents of the "Power of Attorney" and the "Bid Security Declaration Form" should be sent seclusively to the "Authority" via Speed Post/Registered Post or delivered by hand to the person in a sealed envelope indicating "RFP for Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs" on or before the proposal due date. If we misunderstood anything, please let us know.	Please refer to RFP Clause 2.13.4 which is clear and self-explanatory. No change is contemplated.
41	2.16.3	Could there be a list of all supporting documents provided to the agency, which can act as a checklist before the submission?	Please refer to the Corrigendum II of the RFP with regards to the Clause 2.22.3 (a).
42	2.21 Performance Security	We acknowledge that for this Clause 2.21, a payment equivalent to 3% of the work order value shall be considered the Performance Security, which may be forfeited and allocated in line with the terms hereof. Most multilateral agencies indicate 2% as the market standard; nevertheless, this RFP suggests a higher proportion; please consider reducing to 2% if possible.	Please refer to RFP Clause 2.21 which is clear and self-explanatory. No change is contemplated.
43	2.22.3 (a)	Is our understanding correct about the following? 1. Upload the excel by filling the details in Form-2,5,6,7,8,9? However, in the excel, there can be no signature provided. 2. Along with the excel, is the agency expected to take print out of these filled forms (2,5,6,7,8,9), get it signed by authorized signatory, scan and upload the PDFs of each of these forms separately on the portal? Or, put the scanned copies of Form-1 to Form-10 in a single PDF? Which means, the agency is expected to share details in excel and the PDF format is to be uploaded?	Please refer to the Corrigendum II of the RFP with regards to the Clause 2.22.3 (a).

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44	2.26 Substitution of Key Personnel	Request for relaxation on this Clause as for many reasons the personnel may not be available for the project span. Some may migrate to other organization or some may not be performing as desired. The condition of the reason except death may be expanded to resignation /non-performance. In both the cases the payment of the empanelled agency may not be deducted.	Please refer to RFP Clause 2.26 which is clear and self-explanatory. No change is contemplated.
45	2.26.2	Please confirm that this will be a one-time deduction and not applicable to the subsequent payments.	Please refer to RFP Clause 2.26.2 which is clear and self-explanatory. No change is contemplated.
46	2.26.2	Kindly remove/exempt the deduction of 20% for first substitution and remove the deduction of 50% for second substitution	Please refer to RFP Clause 2.26.2 which is clear and self-explanatory. No change is contemplated.
47	2.26.3	We request that condition of incapacity/ health/ change of job be applicable to the Team Leader as well.	Please refer to RFP Clause 2.26.3 which is clear and self-explanatory. No change is contemplated.
48	2.27 Indemnity	We request you to exclude this Clause	Please refer to RFP Clause 2.27 which is clear and self-explanatory. No change is contemplated.
49	2.27 Indemnity	We request if this Clause be reconsidered in terms of the value required to be indemnified by the agency to the Authority. We would request for a lower amount than 3 times the value of the Agreement.	Please refer to RFP Clause 2.27.1 which is clear and self-explanatory. No change is contemplated.
50	2.31 Proprietary Data	We request you to include "the Applicant shall continue to retain all pre-existing intellectual property rights used in the performance of the services"	Please refer to RFP Clause 2.31 which is clear and self-explanatory. No change is contemplated.
51	3.1.3	This is a difficult condition to justify as we have over 15,000 employees on the company's payroll. We thus request you to exclude this Clause. We suggest the Authority to include "the bidder should have at least 1 project of over Rs 50 lakhs with at least 1,000 respondents/ establishments/ projects" to gauge the bidder's capability.	Please refer to RFP Clause 3.1.3 which is clear and self-explanatory. No change is contemplated.
52	3.1.3	Please confirm that establishment survey/ facility survey/ HH survey, FGDs etc. will all be considered as eligible assignments	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
53	3.1.3	Existing Clause: (4) Previous work experience in undertaking surveys across India (Max 30 points)Please modify the maximum points to 20 Existing Clause (6) Ability to execute panel survey or repeated cross-section survey (Max 5 points)Please modify the maximum points to 15.	Please refer to RFP Clause 3.1.3 which is clear and self-explanatory. No change is contemplated.

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54	3.1.3	1. We request you to allocate 2 marks for each sector. Please include monitoring and evaluation and impact assessment and CAPI based survey along with field surveys. This is important since the last 15 months, more assignments are CAPI based instead of field surveys	Please refer to RFP Clause 3.1.3 which is clear and self-explanatory. No change is contemplated.
55	3.1.3	Should CV of all the regular staff be submitted?	Please refer to RFP Clause 2.14.2 read with Appendix-II form-3 which is clear and self-explanatory. No change is contemplated.
56	3.1.3	Provided that the purpose of empanelment is to support DMEO in conducting in-depth evaluations based on complex data, it would be logical to shortlist large and competent organizations having a considerable turnover to showcase. Therefore, the suggestion is to increase the average revenue criteria and have the range of Rs. 25-100 crores per annum (separate slabs for marking) to elicit responses from high performing organizations to the RFP.	Please refer to RFP Clause 2.2.2 (B) which is clear and self-explanatory. No change is contemplated.
57	3.1.3	Given that marking is on the key personnel who are on payrolls, we would like to request you to relax this Clause, as we would like to bring in best resources having PhDs from larger pool of experts keeping in mind the diversity of the team required for this assignment. We propose that the Clause of payroll be removed from this criterion. However, personnel should be associated with the firm from before the date of issuance of this RFP.	Please refer to RFP Clause 3.1.3 read with Appendix-I Form-6 which is clear and self-explanatory. No change is contemplated.
58	3.1.3	We suggest relaxation in this Clause as only those agencies having worked in 30 States/ UTs would receive highest marks. There are many agencies have worked across many sectors and also have at least all 4 regions (North, East, West and South) experience as well. Therefore, the suggestion is to increase the no. of points per State without changing the maximum of 30 points to be awarded. In this case also, we would suggest increasing the no. of points to be awarded per sector without changing the maximum of 20 points to be awarded overall.	Please refer to RFP Clause 3.1.3 which is clear and self-explanatory. No change is contemplated.

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59	3.1.3	The Clause states that - "The applicant shall be evaluated based on the size and quality of Eligible Assignments, as provided in Form-8 (Max 100 points)." We request you to provide the bifurcation of the marks for this Parameter.	Please refer to RFP Clause 3.1.3 S.No. 4 which is clear and self-explanatory. No change is contemplated.
60	3.1.3	Considering the nature of the sector it may not be required to keep a high number key experts in their pay-roles. We request you to also kindly consider resources who are on long term contract and/or part of our roster. We also request you to kindly consider the following scoring under this parameter. Considering the nature of the sector it may not be required to keep a high number key experts in their pay-rolls. We request you to also kindly consider resources who are on long term contract and/or part of our roster. We also request you to kindly consider the following scoring under this parameter. Number of Key Experts Score <10 0 10-20 3 21-30 5 31-50 8 >50 10	Please refer to RFP Clause 3.1.3 which is clear and self-explanatory. No change is contemplated.
61	3.1.4 Eligible Assignments	The RFP mentions that past experiences (eligible projects) in States/UTs and Sectors shall be considered We request you to kindly consider all relevant assignments in the last 10 years	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
62	3.1.4 Eligible Assignments	Existing Clause: Provided that the Eligible Assignments have been completed in the 6 (six) financial years preceding the PDD, or have been initiated in the 6 (six) financial years preceding the PDD and are currently ongoing.Please kindly modify this to Provided that the Eligible Assignments have been completed in the 10 (ten) financial years preceding the PDD, or have been initiated in the 10 (ten) financial years preceding the PDD and are currently ongoing.	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
63	3.1.4 Eligible Assignments	Request for more detailed explanation on the Eligible Assignment. Can Work-Order/Grant-In- Aid be enough as a proof for the Assignment?	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.

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64	3.1.4 Eligible Assignments	Eligible Assignments-request you to kindly consider all types of surveys (and not only Tablet and Smart Phones).	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4 read with Clause 2.2.1 (A).
65	3.1.4 Eligible Assignments	If the assignment is a subset of a CSR grant, will that qualify for assignment eligibility?	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
66	3.1.4 Eligible Assignments	We request you to relax this criteria as M&E studies for regulators and other smaller government agencies may not be over Rs 30 lakhs. If needed the authority may be include a Clause for the bidder to have at least 1 project over Rs 50 lacs	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4.
67	3.1.4 Eligible Assignments	We request Authority to relax this Clause as ongoing projects may also be included as "Eligible assignment"	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
68	3.1.4 Eligible Assignments	We request you to relax the Clause of Rs 60 lakhs. Also please confirm that ongoing projects are allowed	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4.
69	3.1.4 Eligible Assignments	Considering certain factors such as remoteness and inadequate infrastructure it may not be always possible to conduct surveys with Tablets or Smart Phones. As per existing Clause in the RFP, an assignment which may be relevant from the perspective of DMEO may not become eligible in case questionnaire/hard copy based surveys have been conducted. We, thus, request you to kindly consider all types of surveys (and not only Tablet and Smart Phones) to make the selection process more inclusive and more relevant. We also request you to kindly consider lowering the threshold professional fee limit to Rs.10 lakh (in case State Agencies/Corporations/ Multilateral/UN Agencies, etc) and Rs. 20 lakh for Private Sector Entities.	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4 read with Clause 2.2.1 (A).
70	3.1.4 Eligible Assignments	Would assessments be considered as survey proxy if done through enumerators like tab. Assessments include individuals, schools, establishments? An assessment means collection of data on a pre-defined Performa from the field (the collection of data includes information on facilities, personal, equipment)	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
71	3.1.4 Eligible Assignments	30 lakhs or 60 lakhs is in total or value of one assignment is not clear	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.

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72	3.1.4 Eligible Assignments	We have a annual contract from a large public bank for household and enterprise survey with a value of Rs. 80 lakhs for a 4 rounds will meet the criteria of Rs.30 and Rs.60 lakh as one assignment.	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
73	3.1.4 Eligible Assignments	Previous Experience in undertaking surveys across India and Sectoral Experience: - We request you to also kindly consider all type of survey/assignments in the last 10 years	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
74	3.1.4 Eligible Assignments	We are not able to understand. Can it be clarified with an example?	Please refer to RFP Clause 3.1.4 which is clear and self-explanatory. No change is contemplated.
75	3.1.4 Eligible Assignments	Pls clarify about the establishment surveys. Is it related to verification of infrastructure or sth else?	Please refer to RFP Schedule-1 Clause 4.1.2 which is clear and self-explanatory. No change is contemplated.
76	3.1.4 Eligible Assignments	Request you to relax the eligible assignment criteria. 1) please relax Rs 30 lacs to Rs 10 lacs 2) also allow ongoing assignments	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4.
77	3.1.4 Eligible Assignments	It may be noted that data collection is done in multiple formats. While today technology is extensively leveraged in the form of utilization of mobiles and tablets, a no. of our past projects would have been undertaken with traditional form of collecting data through physical documentation of questionnaires. Therefore, it is requested to accept survey assignments from past 10 years where traditional form of data collection would take place.	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4 read with Clause 2.2.1 (A).
78	3.1.4 Eligible Assignments	In the case of Private sector entities, the total fee received is generally lower compared to other mandates. Therefore, it is suggested to keep the minimum amount of fees received at INR 25 lakhs or more.	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4.
79	3.1.4 Eligible Assignments	We request to reduce the minimum value required for eligible assignments.	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4.
80	3.1.4 Eligible Assignments	We also request you to kindly consider lowering the threshold professional fee limit to Rs.5 lakh (in case of Govt, state agencies, UN etc) and 10 Lakhs for private sectors.	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4.

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81	3.1.4 Eligible Assignments	As far as we can understand, survey assignments on the Indian subcontinent involving quantitative and/or qualitative data capturing (viz. household surveys, establishment surveys, facility surveys, etc.) which utilized enumerators using tablets or smartphones for data entry and management were used to determine the 'Conditions of Eligibility' and to evaluate the Proposals submitted in response to the RFP. Additionally, UN organizations / Bilateral / Multilateral agencies, Central or State or UT government departments/entities, other agencies such as regulatory commissions, tribunals, statutory authorities or public sector entities, development partners, international NGOs, or private sector entities have granted permission will also be considered. These will be regarded as Eligible Assignments in terms of monitoring and assessment. Please let us know if we misunderstood something. Similarly, as far as we understand it, an Applicant Institution claiming credit for an Eligible Assignment should have received professional fees of at least Rs. 30 lakhs for the assignment before PDD, and a Key Personnel claiming credit should have completed the relevant assignment before PDD. If the Applicant Institution is claiming credit for each Eligible Assignment completed for a private sector entity before PDD, the assignment must have been completed before PDD, and the Applicant must have received professional fees of at least Rs. 60 lakhs. Assuming that all of these Eligible Assignments were completed or started in the fiscal years preceding the PDD. We hope we comprehended everything correctly; if we did not, please let us know.	Please refer to the Corrigendum II of the RFP with regards to the Clause 3.1.4 read with Clause 2.2.1 (A).
82	3.2 Short-listing of Applicants and Empanelment	How many companies will be empanelled under each category?	Please refer to RFP Clause 3.2 read with Clause 3.1.2 which is clear and self-explanatory. No change is contemplated.
83	6.3	We request you to exclude this Clause as neither party can waive its right against the other. This is not as per standard practice	Please refer to RFP Clause 6.3 which is clear and self-explanatory. No change is contemplated.

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs****Responses to Queries of Bidders**

<b>S. No.</b>	<b>Clause Number of RFP</b>	<b>Query</b>	<b>Response</b>
84	6.4	On payment of all of Consultant's fees in connection with this Agreement, the Client shall obtain a non-exclusive license to use within its internal business, subject to the other provisions of this Agreement, any deliverables/report or work product for the purpose for which the deliverables/report or work product were supplied. The Consultant retains all rights in the deliverables/report and work product, and in any software, materials, know-how and/or methodologies that the Consultant may use or develop in connection with this Agreement. Without prejudice to the above the Client shall continue to be owners of the information which belongs to the Client and provided by the Client to the Consultant for the purpose of this engagement.	Please refer to RFP Clause 6.4 which is clear and self-explanatory. No change is contemplated.
<b>Schedule 1 : Terms of Reference</b>			
85	Schedule-1 Clause 2 Objectives of the M&E Studies	Please share approx. no. of studies that u foresee to b floated for RfP stage on an annual basis	Please refer to RFP Schedule-1 Clause 1 and Clause 2 which is clear and self-explanatory. No change is contemplated.
86	Schedule-1 Clause 3 Scope of Services	According to the RFP, the type and size of sample surveys vary based on the study's scope and coverage. Based on a scientifically planned sample, the surveys/evaluations should encompass both rural and urban areas. Please provide more clarity on who is responsible for designing the sample size, such as who should prepare the sample size estimation, whether concern Ministries/Departments and States will provide, or DMEO-NITI Aayog will provide, or a conventional approach by agency, in which particular instance it is the agency's responsibility to propose the sample size estimation with sampling methodology.	Please refer to RFP Schedule-1 Clause 3.3 which is clear and self-explanatory. No change is contemplated.
87	Schedule-1 Clause 3 Scope of Services	What is the spread of the proposed survey?	Please refer to RFP Schedule-1 Clause 3.3 which is clear and self-explanatory. No change is contemplated.
88	Schedule-1 Clause 4.1.3 Facility Surveys	Does the facility survey mean survey of AWC, schools, CHC etc.?	Please refer to RFP Schedule-1 Clause 4.1.3 which is clear and self-explanatory. No change is contemplated.

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs****Responses to Queries of Bidders**

S. No.	Clause Number of RFP	Query	Response
89	Schedule-1 Clause 4.2.1	According to the ToR, the survey sample design will be developed in such a way that the selected sample is representative and correctly distributed across geographic sub-areas and demographic sub-groups. The sample size must take into consideration conflicting demands to get the best cost-to-representativeness ratio. Because certain programmes are implemented across India, the sampling approach may include multi-stage, stratified, and clustered characteristics. The sample size should be calculated using statistical methods and acceptable assumptions that are relevant to the project. However, it is unclear who will be in charge of developing the sampling methodology. As a response, may we have greater clarification on who is responsible for developing/designing the sampling technique, whether it is the duty of concerned Ministries/Departments and States, DMEO-NITI Aayog, or the agency's obligation to submit sample size estimation with sampling methodology?	Please refer to RFP Schedule-1 Clause 3.3 which is clear and self-explanatory. No change is contemplated.
90	Schedule-1 Clause 8 Payment Terms and Schedule	payment terms and schedule seems very hard for any survey based project as most of the expenditure happens in survey work. It would be better if some provisions can be made in releasing money during launching of survey work.	Please refer to RFP Schedule-1 Clause 8 which is clear and self-explanatory. No change is contemplated.
91	Schedule-1 Clause 13 Miscellaneous	What is the base location?	Please refer to RFP Schedule-3 Clause 1.8 which is clear and self-explanatory. No change is contemplated.
<b>Schedule 3 : Form of Agreement for Empanelment</b>			
92	Schedule-3 Form of Agreement for Empanelment	We request inclusion of the following Clauses: 10. The Authority shall indemnify and hold harmless the Transaction Advisor for all losses and claims arising in connection with any third-party claim in relation to or pursuant to the contract or the services. 11. The Authority shall not disclose to any third party the advice, opinions, reports, or other work product of the Transaction Advisor provided hereunder without the prior express written consent of the Transaction Advisor.	Please refer to RFP Schedule-3 which is clear and self-explanatory. No change is contemplated.

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs****Responses to Queries of Bidders**

<b>S. No.</b>	<b>Clause Number of RFP</b>	<b>Query</b>	<b>Response</b>
93	Schedule-3 Clause 3.2.2 Survey Institution and Affiliates not to be otherwise interested in the Project	Is the Clause seeking exclusivity only from the agency? If not, how does the agency monitor its subcontractors and how does one define 'any project resulting from or closely related to the Services'?	Please refer to RFP Schedule-3 Clause 3.2.2 which is clear and self-explanatory. No change is contemplated.
94	Schedule-3 Clause 3.3 Confidentiality	The institution would also like to protect any confidential information that we share with DMEO. Could that Clause be added in the agreement?	Please refer to RFP Schedule-3 Clause 3.3 which is clear and self-explanatory. No change is contemplated.
95	Schedule-3 Clause 3.4 Liability of the Survey Institution	Could this be capped to the project value?	Please refer to RFP Schedule-3 Clause 3.4 which is clear and self-explanatory. No change is contemplated.
96	Schedule-3 Clause 3.4.3	We request you to change (b) as follows as per the industry practice (b) for any direct loss or damage that exceed the fees to be received by the Transaction Advisor or the Agreement Value.	Please refer to RFP Schedule-3 Clause 3.4.3 which is clear and self-explanatory. No change is contemplated.
97	Schedule-3 Clause 3.4.4	We request you to restrict the liability to one time the fee paid to the agency	Please refer to RFP Schedule-3 Clause 3.4.4 which is clear and self-explanatory. No change is contemplated.
98	Schedule-3 Clause 3.6 Accounting, inspection and auditing	Please restrict document review to the specific project in question. For other clients, it may be restricted to client time and expense related reports due to confidentiality	Please refer to RFP Schedule-3 Clause 3.6 which is clear and self-explanatory. No change is contemplated.
99	Schedule-3 Clause 7.2.1 Liquidated Damages for error/variation	Could this be quantified in any way?	Please refer to RFP Schedule-3 Clause 7.2.1 which is clear and self-explanatory. No change is contemplated.

**Appendix-I Technical Proposal for Empanelment**

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs****Responses to Queries of Bidders**

S. No.	Clause Number of RFP	Query	Response
100	Appendix-I Technical Proposal for Empanelment	According to our understanding, the "Technical Proposal for Empanelment" must be filed electronically in a "Technical Proposal" folder. Documents to include in the folder are as follows: APPENDIX-I: Technical Proposal for Empanelment (Form-1: Letter of Proposal for Empanelment) (On Applicant's letterhead). APPENDIX-I (Form-2: Particulars of the Applicant) (To be submitted in the provided excel format). APPENDIX-I (Form-3: Statement of Legal Capacity) (To be forwarded on the letterhead of the Applicant). APPENDIX-I (Form-4: Power of Attorney). APPENDIX-I (Form-5: Financial Capacity of the Applicant) (To be submitted in the provided excel format). APPENDIX-I (Form-6: Particulars of Key Personnel on Payrolls of Applicant) (To be submitted in the provided excel format). APPENDIX-I (Form-7: Institution's Survey Capabilities and Mechanisms for Data Quality Assurance) (To be submitted in the provided excel format). APPENDIX-I (Form-8: Abstract of Eligible Assignments of the Applicant) (To be submitted in the provided excel format). APPENDIX-I (Form-9: Details of Applicant's Own Field Offices) (To be submitted in the provided excel format). APPENDIX-I (Form-10: Bid Security Declaration Form) (On Applicant's letterhead) Relevant supporting documents Similarly, on or before the proposal due date, the original documents for the "Power of Attorney" and the "Bid Security Declaration Form" should be sent seclusively to the "Authority" via Speed Post/Registered Post or delivered by hand to the person in a sealed envelope indicating "RFP for Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs."Please let us know if we misunderstood anything.	Please refer to the Corrigendum II of the RFP with regards to the Clause 2.22.3 (a).
101	Appendix-I Form-2 Particulars of the Applicant	Criteria says firm needs to submit a letter of avg work experience. We have 18,000 employees and such a letter may not be possible.	Please refer to RFP Appendix-I Form-6 which is clear and self-explanatory. No change is contemplated.
102	Appendix-I Form-2 Particulars of the Applicant	We are academic institution, we don't have field offices, but we have covered almost entire country, how can we present.	Please refer to RFP Appendix-I Form-2 S. No. 1.11, read with Form-9, which is clear and self-explanatory. No change is contemplated.

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs****Responses to Queries of Bidders**

<b>S. No.</b>	<b>Clause Number of RFP</b>	<b>Query</b>	<b>Response</b>
103	Appendix-I Form-2 Particulars of the Applicant	It appears to us that to calculate the Average Work Experience of Key Personnel (in years), the following formula should be used: add up all the expert's years of experience (for only permanent employees on the payroll of the applicant; exclude subcontractors or contractual employees) divided by the number of experts (permanent employees on payrolls of applicant). Correct us if we misunderstood, and let us know how to compute the Average Work Experience of Key Personnel in the future (in years).	Please refer to RFP Clause 3.1.3 read with Appendix-I Form-2, which is clear and self-explanatory. No change is contemplated.
104	Appendix-I Form-8 Abstract of Eligible Assignments of the Applicant	Individuals are not eligible to participate in this RFP because we understand that the applicant must be a legal organization under applicable laws. Furthermore, the applicant must have completed a minimum of five eligible assignments in the six years before the PDD, of which at least three eligible assignments must have included household surveys and at least two eligible assignments must have included establishment surveys. Is it necessary to submit all of the assignment documents as evidence, or would a letter from the relevant client for every eligible assignment, together with the technical, suffice? Please elaborate on this.	Please refer to RFP Appendix-I Form-8, which is clear and self-explanatory. No change is contemplated.
105	Appendix-I Form-8 Abstract of Eligible Assignments of the Applicant	in Form-8. do you want the project details done during last 6 years and that too evaluation related??	Please refer to RFP Appendix-I Form-8 read with Clause 3.1.4, which is clear and self-explanatory. No change is contemplated.
106	Appendix-I Form-8 Abstract of Eligible Assignments of the Applicant	Should Certificate and seal of the audit firm be submitted for every project? Hope, the provision of attaching any certificates/document is there in the online submission document. Kindly clarify.	Please refer to RFP Appendix-I Form-8 and its footnotes, read with Clause 2.13, which is clear and self-explanatory. No change is contemplated.

**Appendix-II Technical Proposal for Project**

**Empanelment of Survey Institutions for Monitoring & Evaluation of Government Programs*****Responses to Queries of Bidders***

<b>S. No.</b>	<b>Clause Number of RFP</b>	<b>Query</b>	<b>Response</b>
107	Appendix-II Form-3 Curriculum Vitae (CV) of Key Personnel	We understand that the CVs of experts need not be submitted at the time of Empanelment. However, the information asked in the CV includes – “Estimated cost of project (in Rs. lakhs).” We believe that this information may not be available with the experts, as it is confidential with the organizations. Therefore, we request to exempt this information.	Please refer to Appendix-II Form-3 which is clear and self-explanatory. No change is contemplated.