

Development Monitoring Evaluation Office (DMEO), NITI Aayog
Request for Proposal (RFP) for Evaluation of Centrally Sponsored Schemes

Responses to Queries of Bidders

S.No.	RFP Clause	Query	Response
1.		No scoring marks is allocated for the Content Editor. Request for clarification- is the agency required to provide a CV at the bidding stage? We understand marks was allocate for this position in other packages.	Refer to clause 2.14 of RFP with specific attention to clause 2.14.2(d), which is clear and self-explanatory.
2.	Section A, pt.3	Is there an existing Monitoring, Evaluation, and Learning mechanism in place to ensure the program's accountability? Could the areas of inquiry be shared during the proposal development stage?	Refer to detailed TOR, Schedule 1 of RFP which is clear & self-explanatory. The Consultant is expected to propose their best mechanism, suited to meet the objectives of the evaluation study. However, the mechanism may be finalized in consultation with DMEO after award of the study.
3.		We anticipate the client's support in receiving all necessary stakeholder related information (different partners in the justice sector), facilitating connections with the implementing agency, and engaging with selected stakeholders. All stakeholder data required for this assessment is expected to be provided by the client.	Refer to pt.1 of Section C of RFP which is clear and self-explanatory.
4.		Is it expected that the agency has to submit all the 10 evaluation assignments in social inclusion/ equity/justice/law & order/justice delivery sector?	Yes. Clause 3.1.5 may be read with clause 3.1.4 which is clear and self-explanatory.
5.	SECTION A (b)	<ul style="list-style-type: none"> • There are 10 schemes under Social Justice, so total 3000 HH interviews (10*300) will be considered for HH survey, please confirm • Are these total sample inclusive of both rural and urban, please 	Refer to detailed TOR, Schedule 1 of RFP which is clear & self-explanatory. Also, refer Section A, 5(b) of TOR wherein indicative sampling is mentioned with minimum sample

		confirm	size. The Consultant is however, free to increase the sample size for the study.
6.	SECTION B1, pt.4	<ul style="list-style-type: none"> • There are 6 schemes under Law and Order, and we need to exclude the scheme for Police Modernisation and 100 HH interviews need to be considered for the scheme safe city destination for women, so total ($4*300+100$)=1300 HH interviews will be considered for HH survey, please confirm. • Are these total sample inclusive of both rural and urban, please confirm 	<p>Refer to detailed TOR, Schedule 1 of RFP which is clear & self-explanatory. A minimum of 300 household surveys per scheme for 4 schemes in section B1 have to be undertaken except for the scheme safe city destination for women, where a minimum of 100 household surveys must be conducted.</p> <p>Please note for the scheme “Modernization of Police Forces” also, minimum 300 surveys have to be conducted with the police personnel instead of household.</p> <p>The Consultant is however, free to increase the sample size for the study.</p>
7.	SECTION B2, pt.4	Please clarify whether 400 HH interviews need to be covered from one scheme or from multiple schemes	Refer Section B2 (4) of TOR indicating minimum indicative sample size of 400 HH surveys to be conducted for both the schemes involved in Section B2. The Consultant is however, free to increase the sample size for the study.
8.	Clause 2.2.2(e)(4)	We request you to consider 5 years of experience instead 8 years.	No changes contemplated
9.		Please specify the expected length of Quantitative survey and Qualitative Survey	Refer to detailed TOR, Schedule 1 of RFP which is clear & self-explanatory. This will be discussed with the successful applicant after the award of the contract.
10.	Section A: Social Justice, Section B1: Law and Order	According to our past experiences in similar assignments, the observations from the pilot survey on 1% of the sample size for both the survey and KIIs should be sufficient to fine-tune the inquiry tools. Can the DMEO reduce	No changes contemplated.

		the pilot sample size from 2% of the total sample to 1%?	
11.	Section A: Social Justice, Section B1: Law and Order	Given that the field investigators are assisted by field supervisors physically and the assignment will have the components of spot and back checks, can the DMEO reduce the physical data verification sample size from 5% of the total sample to 2%?	No changes contemplated.
12.		Can DMEO provide information on references to the previous evaluation studies mentioned in the RFP?	Refer to detailed TOR, Schedule 1 of RFP which is clear & self-explanatory. It is the responsibility of the Consultant. However, DMEO may facilitate to extent possible after the award of contract.
13.	Section A: KIIS and FGDs	Kindly specify if DMEO shall facilitate an introduction or provide contact details for key stakeholders to be interviewed. Also, clarify if there is a list of stakeholders already identified for this package for conducting qualitative interviews.	Refer to pt.1 of Section C of RFP which is clear and self-explanatory.
14.	3.1.5. Eligible Assignments	Request you to allow Ongoing projects	No changes contemplated.
15.	3.1.5. Eligible Assignments	Request you to modify this clause to include the following- Assessment and research/evaluation study in social inclusion/ equity/justice/law & order/justice delivery sector conducted for/ <i>on behalf of</i> Union/State Government/ regulatory commission/ tribunal/ bilateral agencies/ multilateral agencies/ <i>foundations, UN agencies, NGOs, INGOs</i> , statutory authorities/	No changes contemplated.

		public sector entities in India covering a minimum sample size of 800 respondents.	
16.	2.2.2 A General Eligibility of the Applicant	Please mention what documents should be submitted to substantiate eligibility under the conditions mentioned.	With regard to RFP Clause 2.2.2 A General Eligibility of the Applicant, refer to form 2,3,4 & 12 of the RFP.
17.	3.1. 5 Eligible assignments	<p>1 Please confirm the number of eligible assignments the lead applicant needs to present for submission.</p> <p>2 Request you to consider lowering the sample size to 300-500 respondents to include the smaller sized more nuanced studies</p> <p>3 Request you to also allow assessments/ research/ evaluation study in social inclusion/equity/justice/law & order/justice delivery sector conducted for private sector as eligible assignments</p>	<p>1. Refer to 2(a) of Clarifications on the Pre-bid Queries on 9 RFPs for the CSS Evaluation Packages document dated 23 August 2024, available on the website of DMEO (https://dmeo.gov.in/sites/default/files/2024-08/Queryrply.pdf)</p> <p>2. No changes contemplated.</p> <p>3. No changes contemplated.</p>
18.	2.26. Substitution of key personnel	<p>1 Request to allow substitution of key personnel on grounds of resignation of the employee from the organization, in addition to reasons of incapacity and ill health.</p> <p>2 Requesting penalty to be waived off for the above-mentioned legitimate reasons.</p>	No changes contemplated.
19.	Section C List of Stakeholders to be consulted	Please confirm if a complete list of stakeholders is to be provided at the proposal stage	Refer to detailed TOR, Schedule 1 of RFP which is clear & self-explanatory. The Consultant may map the key stakeholders (tentative) that effectively captures the universe to be covered under the evaluation study.
20.	1.8 Schedule of Selection Process	In order to take into account the responses to these queries and draft a quality proposal, we request extension of the Proposal Due Date by 2 weeks	No changes contemplated.

21.		Is EMD exempted for a Autonomous Institute?	Refer Clause 2.20.2 of RFP, which is clear and self-explanatory.
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